



UNDP NEPAL PRICE LIST
FOR SERVICES TO DEX/NEX PROJECTS

(All prices are USD)

S. No.	Service	Price
1	Payment Process	9.90
2	Project Personnel Competitive Recruitment Actions	
	- For Short Term Consultants	96.59
	- For Support Staff	248.14
	- For National Professionals	530.89
	- For International Professionals	354.16
3	Project Personnel Contract Management	
	- Payroll Processing (Per Staff Per Calendar Year)	19.76
	- Maintenance of Files (Per Staff Per Calendar Year)	5.10
	- Contract Extension/ Renewal (Per Action)	9.43
	- Issuance/ Renewal of ID Cards (Per Card)	9.35
4	Procurement	
	-High Value	382.80
	-Preparation of Bidding Documents	100.80
	-Review and approval of Bidding Documents	67.80
	-Preparation of Advertisement and Dispatch to Ad Agency	12.60
	-Reproduction of Bidding Documents for Sale	25.20
	-Pre-Bid Meeting	25.20
	-Evaluation of Proposals/Bids	126.00
	-Submission and Approval from CAP	12.60
	-Issue Contract/Purchase Order	12.60
	-Low Value	76.00
	- Procurement of Communication Equipment	245.70
	- Customs clearance	19.78
5	Other	
	- Local Driver's Licenses (For International Project Personnel)	11.77
	- Vehicle Registration	
	• On Initial Procurement	36.62
	• On Annual Renewal of Registration	15.63
	-Visa Request (excl. government Fee)	15.16
	-Travel Arrangements (Local and International)	22.42
	- Hotel Reservations (Per Action)	3.15
	- Settlement of Travel Claims (Per Claim)	6.30
	- Receipts Management	2.81
	- VAT Refund	9.74

FOOTNOTE: Not all Procurement requisitions will require all the services. Only the actual services performed will be charged.